

**Community Preservation Committee (CPC)**  
**Town of Great Barrington**  
Minutes of March 20, 2014  
Great Barrington Fire Station

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**Call to Order**

The meeting was called to order at 6:05 PM by Chair Karen Smith.

Members present: Thomas Blauvelt, Andrew Blechman, Jessica Dezieck, Suzanne Fowle, Kathleen Jackson, William Nappo, Deborah Salem, and Karen W. Smith.

Absent: Martha Fick

**Administrative Business**

Dezieck moved to approve the minutes of February 20, 2014. Nappo seconded. All were in favor.

**Community Preservation Plan**

Smith guided Committee members through the latest draft plan, which incorporated the changes made at the February 20 meeting as well as comments from the Community Preservation Coalition. The Committee made a number of grammatical changes throughout. There was some discussion that since CPA funds cannot pay for education, the reference to requiring an educational component in CPA projects should be revisited. The Committee will ask Rembold to review this and revise the draft to reflect the evenings comments.

Smith asked for a motion to accept the draft as edited tonight and publish it for public review. Dezieck moved, Blauvelt seconded. All were in favor.

The Committee decided that the public hearing date will be Thursday, May 15, 2014 at 6pm at the Fire Station.

The Committee reviewed the two-part application and made some typo and grammatical corrections. The revised application will be reviewed again at the next meeting.

**Town Meeting Preparation**

The Committee considered the proposed warrant article for Town Meeting:

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2015, with each item to be considered a separate appropriation or take any other action thereto.

**Appropriations:**

From FY 2015 estimated revenues for Committee Administrative Expenses   \$ 21,525

**Reserves:**

From FY 2015 estimated revenues for Historic Resources Reserve	\$ 43,050
From FY 2015 estimated revenues for Community Housing Reserve	\$ 43,050
From FY 2015 estimated revenues for Open Space Reserve	\$ 43,050
From FY 2015 estimated revenues for Budgeted Reserve	\$ 279,825

Dezieck moved to accept it as written and recommend it to Town Meeting. Nappo seconded. All were in favor.

The Committee reviewed the draft two-page flyer. There were numerous revisions to the text and suggested changes to the pictures. Smith asked the members to consider the purpose of the flyer. There was agreement that the flyer was to education about the CPA, including how the cost is calculated and that state funds are contributed to the town for the CPA. The Committee agreed it should be edited to be easier to read. Blauvelt and Salem agreed to take the lead on revisions. The Committee will consider the new version at the next meeting.

The calendar was discussed. There was some discussion to revise the dates to make them more consistent. Jackson suggested there should be more time for Step 2 applications. Blechman wondered if review of Step 2 applications should start sooner in December so as not to conflict with holiday schedules. Smith said she would want to at least begin the review Step 2 applications in December since she will be out of the country from January through March 2015. The Committee will review a revised calendar at the next meeting.

**Reports from Committee Members**

There were no current reports from the members.

**Next Meeting**

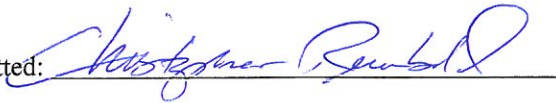
The next meeting will be April 22 at 6:00 PM at the Fire Station on State Road.

The agenda will include review of: the revised CPA application, the revised flyer for town meeting, and the revised calendar.

**Adjourn**

On a motion by Blauvelt, second by Nappo, Smith adjourned the meeting at 7:25 PM.

Respectfully submitted:



Materials presented or distributed for this meeting:

- Minutes from February 20 meeting
- Community Preservation Plan draft
- Application (two-step process)
- Calendar for 2015-2016
- Warrant Article that will be at May 2014 Town Meeting
- Draft two-page handout for Town Meeting
- Letter to elected representatives